

# Deliverables

D1.1

Template of questionnaire

- 1 set of questionnaire developed (incl. technical needs for IROs)
- 1 report template developed

D1.2

Data collection for bilateral analysis

- 1 report per country in the provided format for data analysis (6 countries examined, 21 HEIs interviewed)

D1.3

Benchmarking report on i18n of higher education in South Asia

- 1 benchmarking report with case studies, produced by M7

D1.4

Study Visit

- 2 study visits carried out: in M2 at UNIGE together with KO, and in M6 at LBUS
- Total 48 PCU staff members visited EU IROs - top management involved



# Deliverables

D2.1

Training plan  
and materials  
development

- 1 training plan
- 4 targeted training modules developed
- 4 sets of training materials

D2.2

Human Capacity  
Building

- **4 trainings conducted with training materials:** at least 96 staff members trained by M18 (4 trainings x 4 staff members x 6 units, min. 12 female), agenda, list of participants, feedback forms and activity reports.

D2.3

National  
Trainings

- **12 National trainings delivered by PCUs:** 180 people trained (min. 30 female), agenda, training materials, list of participants.
- **6 English 3-month courses conducted** (1 per partner university) with 90 people trained (IRO staff, teaching/non-teaching staff, admin & researchers – min. 15 female), by M19.

**Total 270** persons' skills upgraded, at least 45 women.



# Deliverables



D3.1

Technical upgrade

- 6 purchase lists and invoices, based on technical recommendations, as per the procedure guidelines
- Newly purchased equipment (exact items to be clearly described on the invoices sent to the coordinator)

D3.2

Modernization of IRO website

- 6 modernized IRO websites with updated information

D3.3

5-year IRO strategic plan development for 2021-2025

- 6 Strategic Plans for IROs drafted, formalized and implemented by M12



# \ Deliverables

D4.1

Quality Board

- **9-member Quality Board for Internal Control** (e-mails and minutes with action points, after each virtual meeting)
- **3-member Quality Board for External Control** (total 3 reports issued and circulated among the entire consortium, 1 per project year, with constructive comments).

D4.2

Quality Plan

- **1 Quality Plan** developed, circulated and reviewed
- **Questionnaires and feedback forms** for satisfaction survey
- **1 report per year** for project evaluation

D4.3

Contingency Plan

- **1 Contingency Plan** developed, circulated and reviewed until the project end

# Deliverables



D5.1

**Working group recruitment**

- **9 working groups**, composed by at least 36 staff units (i.e. 4 per each Partner), of which min. 1 female per Partner

D5.2

**Regional Network establishment-MERGE**

- **1 functioning Regional Network** established by M12
- **Network website** and **identity package** by M12
- **Members up to total 45** by M36

D5.3

**Institutional strategic plan for internationalization: 2022-2025**

- **6 strategic plans for internationalization** drafted, formalized and implemented by M25

D5.4

**Guideline for student mobility service**

- **1 guideline for student mobility services, 360 hard copies & 600 downloads in total**



# \ Deliverables

D6.1

## Dissemination and communication plan

- **1 Dissemination & Communication strategy plan** by M2
- **1 Guideline for project dissemination activities** by M2
- **1 Dissemination report template** by M2
- **Identity package:** project logo, website, leaflet & poster
- **List of stakeholders** after mapping exercise by M2, with min.300 contacts by M36

D6.2

## International conferences on internationalisation of Higher Education in South Asia

- **2 international conferences on internationalisation of HE in South Asia, agendas**, lists of participants (min. 100 participants at each conference) & presentations;
- **1 media coverage** per conference at host country
- **6 announcements of the conferences on HEIs website** (apart on project and network websites)

D6.3

## MERGE national dissemination activities

- **5 national dissemination activities** organized by each PCU, by M36 (i.e. 30 events in total)
- **6 videos** with 150 views each (900 views in total)
- **Promotional materials, media coverage**
- **100 visiting students per PCU during the mobility week**, i.e. 600 students in total



# Deliverables

D7.1

## Daily Mngt and Consortium Meetings

- 9-member **Management Board established** during the KOM
- **Kick off and 5 consortium meetings:** agendas, minutes, lists of participants
- Stipulation of the **multilateral PAs**
- **Management manual** made immediately after the KOM
- **Online management platform** made immediately after the KOM

D7.2

## Regular reporting

- **Reporting templates** – financial and technical activity
- **Internal reports** to the Coordinator **from each partner** (one every 6 months after the KOM)
- **2 reports to EACEA:** intermediate and final
- **Financial audit certificate**

