

Management and Implementation of Erasmus+ Mobility Program in LBUS

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Erasmus+ International dimension

- Erasmus+ includes a strong international dimension) in mobility, cooperation and policy dialogue activities.
- The Programme actions contribute to promoting values, principles and interests around common priorities, notably related to human and institutional development climate change, digital transition, growth and jobs, good governance and peace and security.



MOBILITY PROJECT FOR HIGHER EDUCATION STUDENTS AND STAFF



Students can either study abroad at a partner higher education institution or carry out a traineeship in an enterprise, a research institute, a laboratory, an organisation or any other relevant workplace abroad. Students can also combine a study period abroad with a traineeship.



This action also supports higher education teaching and administrative staff to take part in professional development activities abroad as well as staff from the world of work to teach and train students or staff at higher education institutions. These activities may consist of teaching as well as training periods (such as job shadowing, observation periods, training courses).

OBJECTIVES OF THE ACTION

1

expose students to different views, knowledge, teaching and research methods as well as work practices in their study field;

2

develop their transversal skills such as communication, language, problem solving, inter-cultural skills and research skills;

3

develop their forward-looking skills, such as digital skills, that will enable them to tackle the challenges of today and tomorrow;

4

facilitate personal development such as the ability to adapt to new situations and self-confidence.

Mobility projects at Lucian Blaga University of Sibiu

(1) Bilateral (mobility) agreements

(2) Framework collaboration and partnership agreements

(3) Consortium agreements.

The situation of the framework partnership agreements in relation to the area and geographical distribution:

GEOGRAPHIC AREA	PARTENER INSTITUTIONS
AFRICA	6
NORTH AMERICA	12
SOUTH AMERICA	12
ASIA	35
AUSTRALIA	1
EUROPA	77
MOLDOVIAN REPUBLIC	9
TOTAL	152

Bilateral mobility agreements - Erasmus + (EU countries)

Students - participation in educational programs within the partner universities at the level of Bachelor, Master, Doctorate and professional placements in companies.

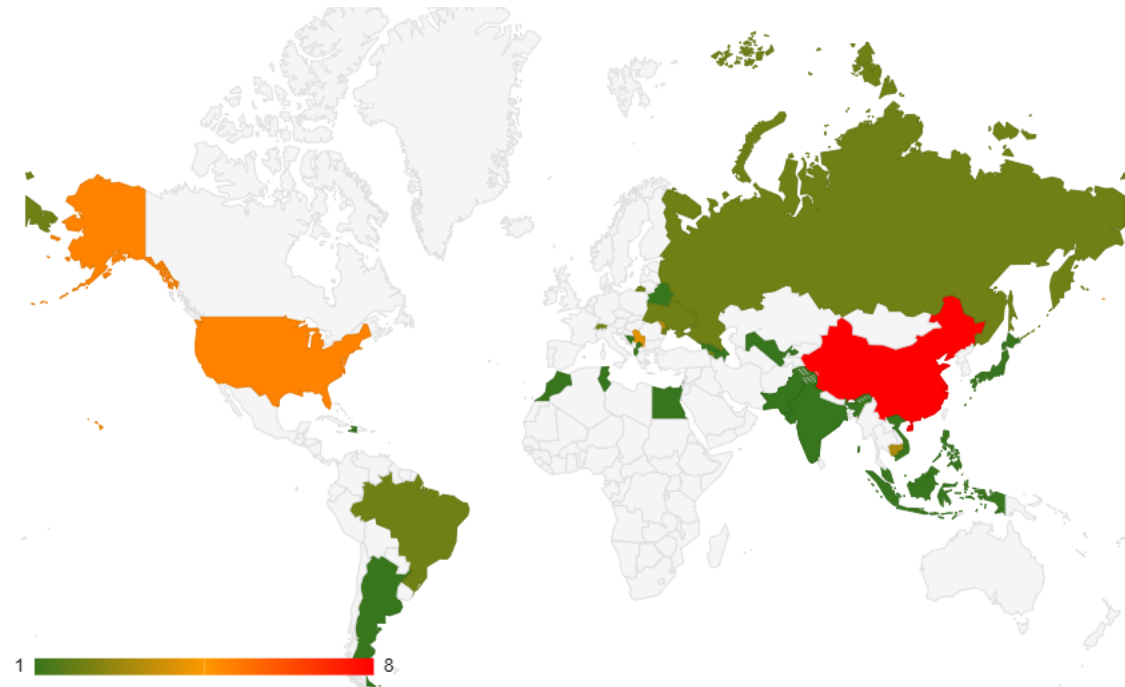
Teachers - participation in teaching activities, preparation of scientific projects, cooperation activities, conferences and other scientific activities.

Staff - participation in training activities, conferences and other information activities.

No.	Country	No. of bilateral agreements
1	Germany	64
2	Turkey	30
3	France	27
4	Italy	27
5	Poland	24
6	Spain	21
7	Austria	16
8	Bulgaria	9
9	Greece	9
10	England	6

11	Belgium	6
12	Portugal	6
13	Hungary	6
14	Croatia	5
15	Latvia	4
16	Czech Republic	3
17	Slovenia	3
18	Slovakia	3
19	Lithuania	3
20	Switzerland	2
21	Sweden	2
22	Denmark	2
23	Netherlands	1
24	Ireland	1
25	Cyprus	1
27	Finland	1
28	Macedonia	1
Total		283

Geographical distribution of bilateral mobility agreements – Erasmus + Partner Countries (non-EU countries)



\ Erasmus Mundus External Cooperation Windows (EMECW)

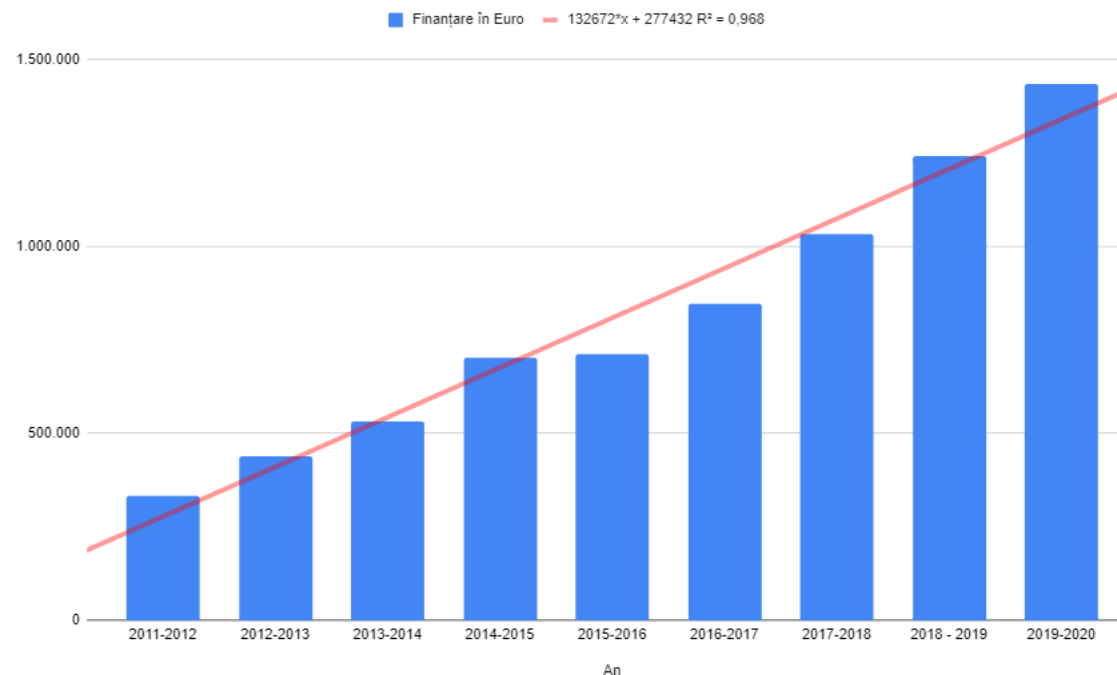


- So far, 6 Erasmus Mundus programs have been implemented at the "Lucian Blaga" University of Sibiu.
- In the frame of these exchange programs more than 80 students benefited from mobility within LBUS and about 40 teachers from Asia benefited from mobility at LBUS.
- Starting with 2016/2017, the mobility programs carried out under the EMECW umbrella continued through the Erasmus + KA107 funding axis, mobilities with Partner Countries, which allowed the continuation of active collaborations on mobility projects with partner universities from previous Erasmus Mundus programs.

Financing contracts for Erasmus + mobility between ULBS and program countries (EU)

Year	Contract no.	Budget
2011-2012	53/31.05.2011	333.509 Euro
2012-2013	55/31.05.2012	438.217 Euro
2013-2014	53/31.05.2013	533.009 Euro
2014-2015	2014-1-RO01-KA103-000565	700.310 Euro
2015-2016	2015-1-RO01-KA103-014366	712.684 Euro
2016-2017	2016-1-RO01-KA103-023190	845.695 Euro
2017-2018	2017-1-RO01-KA103-035790	1.033.905 Euro
2018 - 2019	2018-1-RO01-KA103-	1.241.165 Euro
2019-2020	2019-1-RO01-KA103-062280	1.434.580 Euro
2020-2021	2020-1-RO01-KA103-078333	1,479,800.00 Euro
2021-2022	2021-1-RO01-KA131-HED-000008346	1,163,325.00 Euro

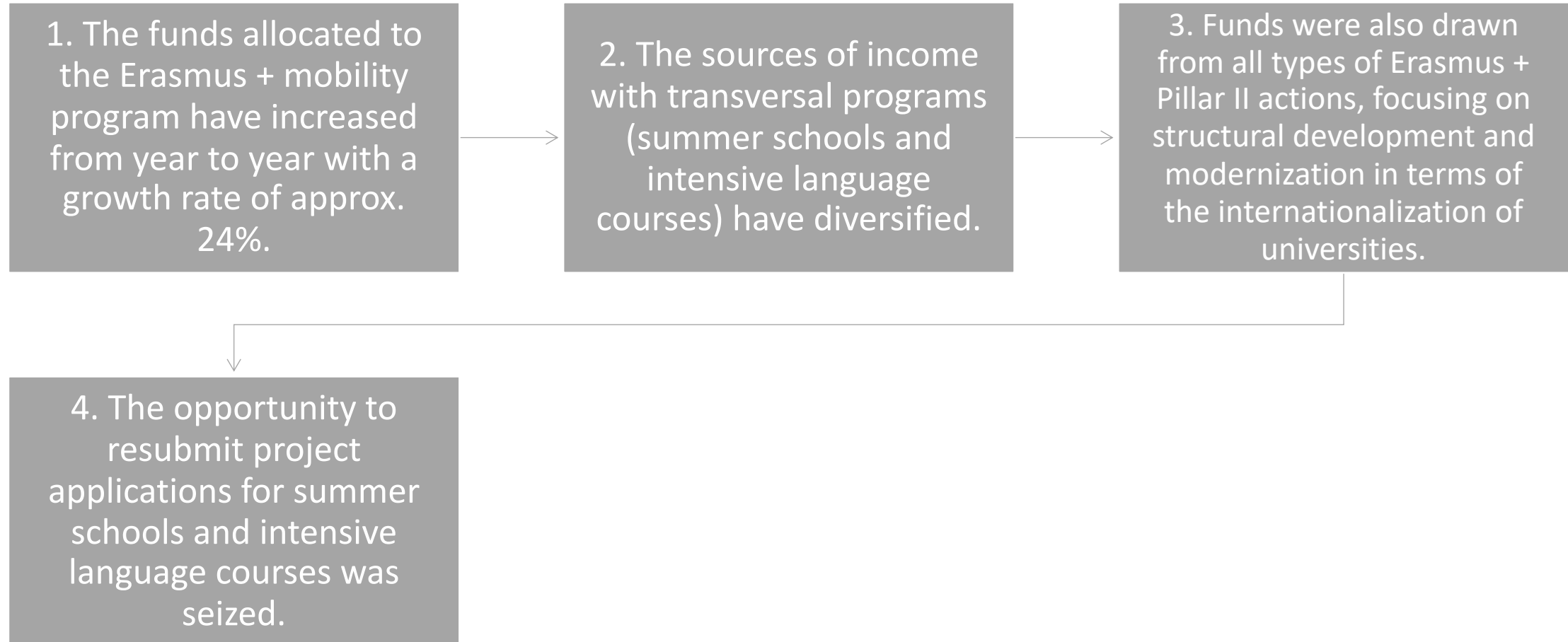
Financing contracts for Erasmus + mobility between ULBS and program countries (EU)



Erasmus + mobility funding contracts between ULBS and Partner (non-EU) countries

Contract	Perioadă desfășurare	Buget total alocat
2015-1-RO01-KA107-014719	2015-2017	214.367 EURO
2015-2-RO01-KA107-022649	2015-2016	150.830 EUR
2016-1-RO01-KA107-023983	2016-2018	399.454 EURO
2017-1-RO01-KA107-036082	2017-2019	297.280 EUR
2018-1-RO01-KA107-047844	2018-2020	323,728 EUR
2019-1-RO01-KA107-062999	2019-2022	425,401 EUR

Concluding the analysis of the financial situation of Erasmus + mobility programs in recent years



Implementation of Mobility Projects step-by-step in LBUS

Step 1. Apply for financing

**Step 2. Promoting the mobility projects
within the institution-outgoing mobilities**

Step. 3 Selection procedure

Step. 4. Organization of mobility

Step 1. Apply for financing

At LBUS the International Office of LBUS is in charge of applying for the mobility project grant.

After the project is approved, the Rector signs the grant agreement and the IRO, under the supervision of the Vice-Rector of International Relations, manages the grant agreement and reporting.

Setting up a project

- **Sending organisation:** in charge of selecting students/staff and sending them abroad. This also includes grant payments (for those in Programme Countries), preparation, monitoring and automatic recognition related to the mobility period.
- **Receiving organisation:** in charge of receiving students/staff from abroad and offering them a study/traineeship programme or a programme of training activities, or benefiting from a teaching activity.
- **Intermediary organisation:** this is an organisation active in the labour market or in the fields of education, training and youth work in a Programme Country. It may be a member in a mobility consortium, but is not a sending organisation.

Step 2. Promoting the mobility projects within the institution outgoing mobilities

LBUS encompasses 9 faculties. A continuous communication between IRO and faculties is mandatory for an effective internationalization approach and development.

Erasmus+ office, as component of the 'Directorate of Internationalization: Programs, Partnerships and Promotion' facilitates the communication with faculties for promoting the opportunities offered by Erasmus+ programme, the host institutions and the fields of study and the full procedure for applying and organising an Erasmus+ mobility (both for students&staff)

Erasmus+ mobility general principles

Study/teaching mobility is based on interinstitutional agreements between institutions participating in the ERASMUS + Program that hold an Erasmus Charter for Higher Education.

Placement/ staff training mobility can be approved based on a training agreement.

During the university studies, a student can benefit from a study grant and / or a placement grant for a maximum of 12 months for each study cycle (bachelor's, master's, doctorate) or max. 24 months for students enrolled in medical school.

The period of mobilities:

- **For studies:** minimum 3 months and maximum 12 months, within an academic year, within the existing partnerships for the respective academic year, but not exceeding the end date of the financial contract for the mobility program signed with the National Agency.
- **For placement:** minimum 2 months and maximum 12 months but not exceeding the end date of the financial contract for the mobility program signed with the National Agency.
- **Teaching Mobility:** minimum 2 days and 8 hours of teaching.
- **Staff Training Mobility:** minimum 2 days

Step. 3 Selection procedure

- The selection of candidates for Erasmus + mobilities is made through a competition, based on the cumulative academic results, the results of the language proficiency test and the selection interview.



The selection documents consists of:

1. The decision to set up the selection commission and the attributions of the members, in order to be submitted for approval in the University Board Meeting;

2. The students' selection report and the selection results valid for the next academic year in descending order of the score obtained

3. The detailed list of selected students: name, surname, specialization, subject level, telephone, e-mail address;

4. Declarations of avoidance of conflict of interest for the members of the selection committee

5. The poster displayed (minimum 15 days) and other proofs of forms of dissemination of information, especially in the online environment

6. Copy of the registration register of the application files.

Case of LBUS: Example on selection procedure for Erasmus+ mobility with Partner Country University

Application form

Europass CV

Motivation letter in
English

Transcript of records
for the last
semester/academic
year

Certificate of foreign
language

Copies of relevant
diplomas and
professional
certificates (optional)

Available places for student mobilities (example)

University	Field of Study	Level	Duration of mobility	Grant for traveling	Grant for subsitance
Xxxx	<ul style="list-style-type: none"> • Humanities • Languages • Social and behavioural Sciences • Journalism and information • Business and administration • Biology and related sciences • Environment • Mathematics and statistics • Database and network design • Software and application development analysis • Engineering and engineering trades 	Bachelor Master Phd	5 months	- Just for partner countries	Depends on the project euro

Selection for academic and administrative staff

Application form

Europass CV/
Academic activity

Motivation letter in
English

Report of
international activity
for the previous
academic year

Draft Teaching
Mobility Programme
/ Staff Training
Mobility Programme

Available places for teaching and training mobilities

University	Domain	No. of available mobilities	Duration of mobility	Traveling Grant	Subsistance grant
XXXXX	<ul style="list-style-type: none"> • Humanities • Languages • Social and behavioural Sciences • Journalism and information • Business and administration • Biology and related sciences • Environment • Mathematics and statistics • Database and network design • Software and application development analysis • Engineering and engineering trades 	2 STA (Teaching) 3 STT (Staff training)	12 days	1100 euro	1680 euro

Standard forms created for mobility beneficiaries

Annex 1. Application forms for students/ teaching/ staff training mobilities

Annex 2. Teaching Mobility Programme

Annex 3. Staff Training Mobility Programme

Annex 4. Nomination form for selection committee

Annex 5. „Absence of conflict of interest”- Declaration

Annex 6. Minute of the selected candidates

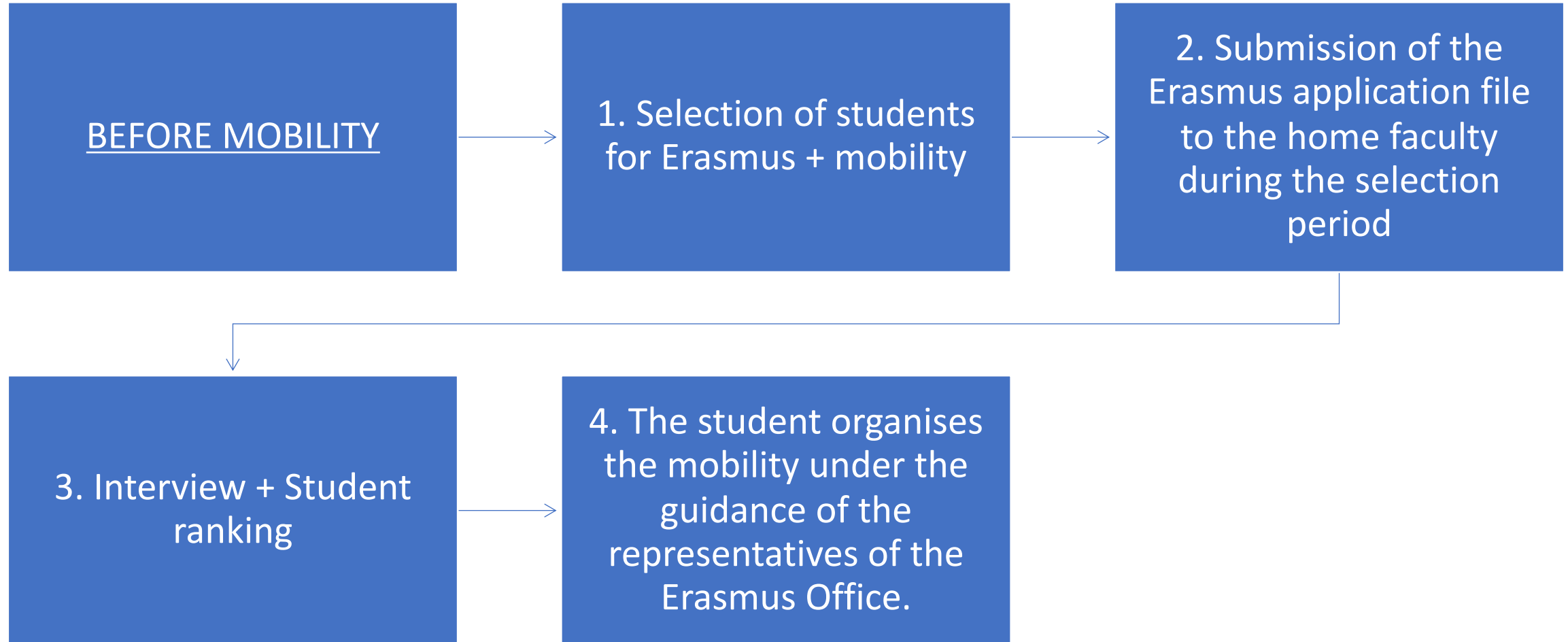
Annex 7. Attendance list for dissemination session

Step. 4. Organization of mobility

IROs assist beneficiaries for study mobilities with organization of mobility, in matters such as:

- Invitation letters
- Visa assistance
- Accomodation in university campus
- Grant contract
- Courses enrollement
- Mobility document management

Roadmap for organization of student mobility



The student



is nominated by the Erasmus+ Office at the host university / institution,



receives from the partner universities / institutions the information necessary for the application stage (also available on the website of the respective university, in the International Relations / Erasmus+ section),



fill in and send them the documents requested by these institutions (by email, mail, online, etc.) by the deadline.

DURING MOBILITY



1. The student present at host university and asks for signature of the arrival certificate form the International Relations / Erasmus Office of the host university



2. The selection of courses in the Learning Agreement can be amended by completing the During the Mobility section, if changes occur.



3. Extension of Mobility - can be requested at least one month before the last day of mobility, by sending a request for extension.

AFTER MOBILITY

- Final Learning Agreement with the signatures of all parties
- Transcript of Records which certifies the grades / grades and ECTS obtained
- Arrival & Departure Certificates, completed by the partner institution, which certifies the duration of the mobility
- Declaration of avoidance of double financing;
- International transport documents (plane / bus / train) and accommodation payment;
- EU online questionnaire (Erasmus + Participation Report)
- Narrative report
- OLS language test results
- Confirmation of course recognition at home university.

RECOGNITION OF THE STUDY PERIOD

The student will present himself at the Faculty of origin, within 15 working days from the end of the mobility (according to the Certificate of Attendance) and will submit the following documents in order to equate the credits obtained by the equivalence commission:

OLAS, including the During the mobility section (if applicable)

Transcript of records (Transcript of Records), which certifies the grades / grades and ECTS obtained SI / OR the After the Mobility section of OLAS

Thank you for your attention!

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